



Vacuum Electronic Devices and Systems Expo

22 – 24 February 2011

National Science Seminar Complex, IISc Campus, CV Raman Avenue, Bangalore, INDIA
organized by

Vacuum Electronic Devices and Applications Society, Bangalore, INDIA

Collocated with XII IEEE International Vacuum Electronics Conference (IVEC-2011)

Dear Exhibitor,

Thanks for participating in the Vacuum Electronic Devices and Systems Expo organized by Vacuum Electronics Devices and Applications Society to be held at the XII IEEE International Vacuum Electronics Conference (IEEE-IVEC-2011), in India during 22 - 24 February 2011. This Expo will be inaugurated on 22 February 2011 at 1110 Hrs.

This Manual is prepared to simplify your preparations for fruitful participation in this prestigious international event. Please go through the contents carefully and observe all the deadlines. Please return all the Forms / Sponsorships / Stall requests Forms duly filled-in before the specified dates to avoid last – minute hassles. We cannot guarantee the provision of services required, if all the required forms are returned later than the specified dates.

Yours Sincerely

Dr. Sudhir Kamath

Exhibition Chair, IVEC-2011 & General Secretary, VEDA Society

Microwave Tube Research and Development Centre

BE Complex, Jalahalli, Bangalore - 560013, India

Email: ivec2011expo@gmail.com, skamath03@yahoo.com

Phone: +91-80-28381371, +91-80-22658254

Fax: +91-80-28381750

Mobile: +91 8884316603

Exhibition Coordinators

- Vacuum Electronic Devices and Applications (VEDA) Society
- Conferences & Incentives Management (I) Pvt. Ltd.
101, First Floor, Infantry Court,
130, Infantry Road, Bangalore - 560001
Phone: +9180 40745800
Fax: +91 80 40745899
Mobile: +91 9731304677 (Mukul – mukul@cimindia.net)
+919731261053 (Gautam – gautam@cimindia.net)

GENERAL INFORMATION

Expo at IEEE-IVEC-2011

Venue: JN Tata Auditorium, National Science Seminar Complex (NSSC)

Indian Institute of Sciences, Bangalore, India

Vacuum Electronic Devices & Systems Expo Program

Tuesday, 22 February	1110 Hrs	Inauguration of Expo
	1110 – 1800 Hrs	Expo open
Wednesday, 23 February	0930 – 1800 Hrs	Expo open
Thursday, 24 February	0930 – 1300 Hrs	Expo open

Opening Ceremony

The opening ceremony of the Exhibition is planned to be held on **February 22, 2010** at **1110 hrs** at the Lobby of National Science Seminar Complex, Indian Institute of Science, Bangalore. All exhibitors are invited to attend the Ceremony.

Exhibition Management Office

Exhibition Management Office will be open at the National Science Complex Indian Institute of Science, Bangalore during 21st – 24th Feb, 2011. For any necessary details or additional requirements prior to the dates mentioned kindly contact

Conference and Incentives Management (CIM), Bangalore

Mr. Gautam(+91 9731261053 – gautam@cimindia.net)

Mr. Mukul (+91 9731304677 – mukul@cimindia.net)

VEDA IVEC-2011 Expo, Bangalore

Dr. S Kamath (+91 8884316603 – ivec2011expo@gmail.com)

Special Note: Opening and Closing time should be strictly followed as per NSSC Guidelines; else heavy penalties may be charged by NSSC.

Possession / Vacation of Stalls

- Possession of stall(s) to the Exhibitors will be given on 21st February, 2011 at 1400 Hrs. The display and decoration of the stall(s) must be completed by 1800 Hrs on 21st February, 2011 to be ready for the opening ceremony on 22nd February, 2011 at 1100 Hrs.
- The Exhibitors must vacate the stall(s) before 1500 Hrs on 24th February, 2011 to enable the organizers to hand over vacant possessions of the hall to the authorities.
- The organizers shall not be responsible for any loss of exhibits, if the same are not removed after the closure of the exhibition.

Exhibitors Registration

Exhibitors badges will be issued to the Exhibitors at the time of Registration on 21st February, 2011 from 1400 hrs onwards at the Registration Counter. One Exhibitor is permitted in each stall. Exhibitors are requested to provide relevant information as per Form A and Details of Fascia whichever is applicable. All the exhibitors have to submit their filled in Registration form (Given at Page No. 11, also available under 'Downloads' at home page www.ivec2011.org in doc format).

The last date for Exhibition Registration : 10-02-20011

Charges for Additional Exhibitor - : Rs. 7,500 , (\$ 160) per extra person

Amenities offered to Exhibitors - : Access to the Venue, Conference Lunch on all 3 days
with 2 sessions of Tea/Coffee

Exhibition Related Movements

- a) All exhibition related material are to be brought in and out from Main Entrance of National Science Seminar Complex, after security check and with a copy of **challan** (all material details to be mentioned). The same will be checked at the time when material is moved out of the venue.
- b) All the equipments/ materials should be carted in to the Venue between 1400 – 1800 hrs on 21st February, 2011.
- c) All equipments/ materials have to be moved out of stalls by 1500 Hrs and out of NSSC before 1700 Hrs on February 24, 2011.

Liability and Insurance

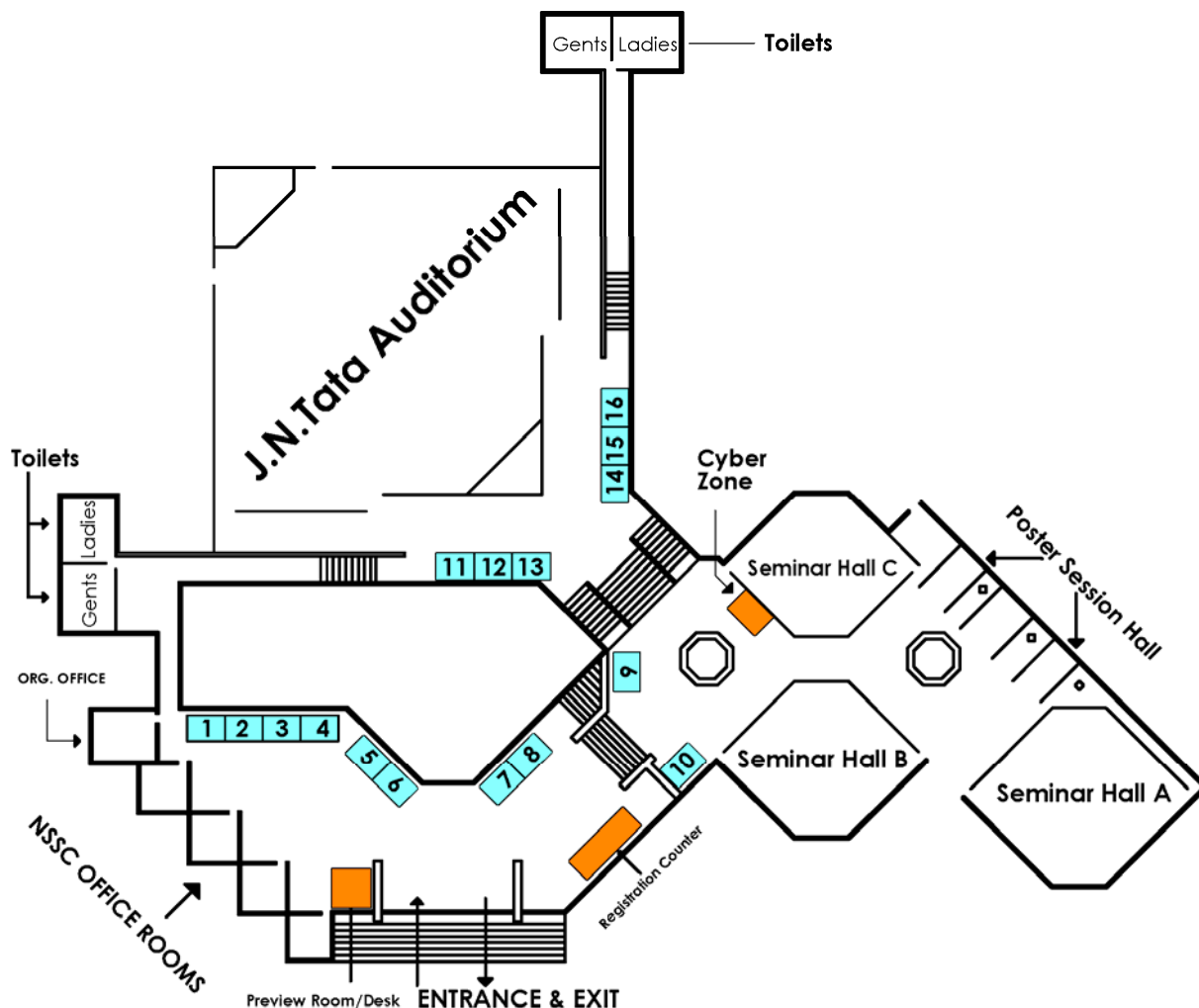
- a) The Exhibition Organizers will make appropriate arrangements for safety of the exhibits. However, the Exhibitors are advised to arrange separate insurance cover, if they so desire.
- b) The Organizers shall not be responsible for any theft or loss whatsoever or damage to the exhibits during the Exhibition timings, when the exhibitors are supposed to look after their own exhibits by deputing their own representative.
- c) During the off hours all valuable items to be sealed in boxes and kept within the respective stalls.

Official Service Providers

Services like providing additional furniture, lights, power, audio/video equipments, projectors, computers posters etc. can be availed on rental basis through CIM.

Layout of Exhibition Stalls

Below is the layout for the Exhibition, stall numbers allotted to the exhibitors will be intimated separately.



Facilities/ Elements provided at the stalls

The following facilities are included in each Stall Charges:

- Shell space: 3m x 2m Shell space
- Height: 8 feet
- Carpet: 3m x 2m
- Table: 1 no. (40 cm (L) x 100 cm (W) x 60 cm (H))
- Chairs: 2 nos.
- Waste paper basket: 1 no.
- Plug Point (5 amp): 1 no.
- Spot lights: 3 nos

Any additional facilities/ elements required will be charged as per the list given below (Rental for 4days except where specified).

ITEM	SPECIFICATION (mm)	COST/UNIT (INR)
System Table	1m x 0.5m x 0.75m	750
System Table with Locking Cabinet	1m x 0.5m x 0.75m	1000
Round Glass Table	1m Dia x 0.75m H	1000
Exhibit Chair		360
Banquet Chair		360
Executive Chair		1000
Bar Stool		1000
Flex Roll - up Stand	3' W x 6.5' H	1200
Spot Light	75 w	600
Metal White Light	150 w	1500
Halogen Flood light	500 w	800
Halogen Spot Light	50 w	750
Par Can	1000 w	1500
Plug Point (Spike)		500
Pedestal Fan		1000
Glass Shelf	1.2 m x 0.3m each	400
Paneling	RMTR	1000
Magazine Stand		500
Barricade with Chain	RMTR	360
Pin Board	4' x 6'	2000
Manequin		2000
Waster Paper Basket		50
Plug Point		500
3" Platform with New Syn. Carpet	1 m x 1 m	600
Plasma 42" with Stand	Per Day	5000
LCD Projector 2500 Lms Screen 6' x 4'	Per Day	4000
Laptop	Per Day	1500

Import of Exhibits

Foreign Exhibitors at IEEE – IVEC – 2011 shall file all the documents meant for Customers in the name of IEEE – IVEC – 2011 and are allowed to import non-consumable goods required for display in the Exhibition without paying any import duty, provided the goods in question are re-exported within a period of six months from the date of import into India, as per the information below.

ATA Carnet

India is a signatory to the ATA Carnet System and import of goods is governed by its rules. All Exhibitors belonging to the Member Countries of ATA Carnet will get ATA Carnet issued from their country's Chambers of Commerce or any agency authorized to issue Carnet duly certified by the customs. When goods arrive in India, the temporary importation for 6 months will be allowed on the basis of the ATA Carnet procedure.

The following categories of items will not, however, be covered and the Exhibitors are advised to file separate bills of entry as the temporary imports will be governed by the Government of India's normal rules.

- a) All consumable goods meant for distribution or sale which are not likely to be re-exported.
- b) Goods imported through the medium of post.
- c) Transit goods.

A separate bill of entry will be required to be filled – in for such consignments and import clearance will be governed by normal rules of the Government of India customs.

The temporary import of the Exhibits, goods from the countries who are not members of ATA Carnet, will be governed by the following rules:

- a) The Exhibitors will be required to produce a guarantee letter from their respective Embassies in India.
- b) If the exhibits are not guaranteed by the Embassies, some local Indian company, acceptable to the Collector of Customs, must stand guarantee before a Bank Guarantee can be waived.
- c) In case the Exhibitor cannot comply with (a) and (b) above, he will have to produce a bank Guarantee to the tune of 250% of the invoice value of the goods, as per the customs rules.

Official Freight Handlers and Onsite Handling Agent:

Please contact our event manager for the purpose:

Conferences & Incentives Management (I) Pvt. Ltd.

101, First Floor, Infantry Court,

130, Infantry Road, Bangalore - 560001

Phone: +9180 40745800

Fax: +91 80 40745899

Mobile: +91 9731304677 (Mukul – mukul@cimindia.net)

+919731261053 (Gautam – gautam@cimindia.net)

ADVERTISEMENT IN IVEC-2011 SOUVENIR

A Multi – color Souvenir of IEEE-IVEC-2011 containing information about Conference, Messages from Dignitaries and Directory of Exhibitions will be distributed among the participants in the Conference and visitors to the Exhibition.

An advertisement in the Souvenir will give additional mileage and attract visitors to your stall and their attention to your products. It is a productive investment because visitors refer to the Souvenir for Exhibitors Listings, booth location, conferences programs and other data during the exhibition. In addition, the Souvenir is used after the Exhibition as well for product source guide.

Advertisement Material

Corel Draw, PSD, EPS and all used fonts open with a minimum resolution of 300 dpi, JPEG, PDF, or TIF with a minimum of 300 dpi or FILM POSITIVES (CMYK) with progressive proof. The pricing details of the advertisements are given below.

Please send the soft copy of the advertisement material latest by 01-02-2011

Email : ivec2011expo@gmail.com, chairmanivec2011@gmail.com

Tariff Details:

Back Cover	:	50,000 INR
Inside Front/ Back Cover	:	40,000 INR
Full page (A4 Size)	:	20,000 INR
Half Page (Half of A4 Size)	:	20,000 INR

Note: Please contact chairmanivec2011@gmail.com for advertisement related payment.



Vacuum Electronic Devices and Systems Expo

22 – 24 February 2011

National Science Seminar Complex, IISc Campus, CV Raman Avenue, Bangalore, INDIA

organized by

Vacuum Electronic Devices and Applications Society, Bangalore, INDIA

Collocated with XII IEEE International Vacuum Electronics Conference (IVEC-2011)

FORM A

1. Souvenir Entries

The Souvenirs will be distributed among the Visitors/ Exhibitors/ delegates. Please provide the following information about your company, to be published free-of-charge in alphabetical listing of companies in the Souvenir of IEEE-IVEC-2011. Entries are subject to editing at the organizer's discretion.

Stall No. : _____ (To be filled by Expo)

Company Name : _____

Full Address : _____

: _____

Contact Person : _____

Designation : _____

Phone No. : _____

Fax No. : _____

E-mail : _____

(Last Date to send above details 01-02-2011)

2. Products to be displayed in the Exhibition (please give full details of products, (if necessary, attach a separate sheet)

1. _____

2. _____

3. _____

4. _____

A copy of Delivery note may be provided to Exhibitors , while bringing in the items to Exhibition venue.



Vacuum Electronic Devices and Systems Expo

22 – 24 February 2011

National Science Seminar Complex, IISc Campus, CV Raman Avenue, Bangalore, INDIA

organized by

Vacuum Electronic Devices and Applications Society, Bangalore, INDIA

Collocated with XII IEEE International Vacuum Electronics Conference (IVEC-2011)

3. Please give the name(s) of Foreign Collaborators/ Associate Companies, whose products you plan to display at the exhibition, along with product details, address, telephone and fax numbers, contact person's name, logo etc.

1. _____

2. _____

3. _____

4. _____

4. In case of a Foreign Exhibitor, please give name(s) of Indian Associates/ Distributors/ Dealers/ Representatives along with Address, Telephone/ Fax number and E-mail address.

1. _____

2. _____

3. _____

5. Please enclose brief Company Profile (not more than 100 words)

Name & Signature : _____

Date : _____

Designation : _____

Company's stamp : _____



Vacuum Electronic Devices and Systems Expo

22 – 24 February 2011

National Science Seminar Complex, IISc Campus, CV Raman Avenue, Bangalore, INDIA
organized by

Vacuum Electronic Devices and Applications Society, Bangalore, INDIA

Collocated with XII IEEE International Vacuum Electronics Conference (IVEC-2011)

DETAILS OF FASCIA

Please give below (in caps) name of your company, the way you would like to appear, on the Fascia* of your stand.

Name & Signature : _____

Date : _____

Designation : _____

Company's stamp : _____

***Indian Companies cannot give the names of their foreign principals (Conditions Apply)**



Vacuum Electronic Devices and Systems Expo

22 – 24 February 2011

National Science Seminar Complex, IISc Campus, CV Raman Avenue, Bangalore, INDIA
organized by

Vacuum Electronic Devices and Applications Society, Bangalore, INDIA

Collocated with XII IEEE International Vacuum Electronics Conference (IVEC-2011)

EXHIBITOR REGISTRATION FORM

Name: Mr. / Ms. / Dr. / Prof.

Designation:

Company / Organization:

Category (Global / Local): Stall No. allotted:

Address for Correspondence:

Door No.: Street:

City: State / Province: Country:

PIN / ZIP Code: E-mail:

Phone No.: Country code Area code Phone No.

Fax No.: Country code Area code Fax No.

I wish to register for the Expo. The Exhibitor Registration is complementary for me (Yes/ No).

(If 'No') The Exhibitor Registration fee of Rs. 7500.00/ \$ 160 is enclosed:

i) Demand Draft: No: Dated:

ii) Wire Transfer: Transaction No. Dated:

ADDITIONAL DETAILS (Global Exhibitor Only)

Passport No.: Nationality:

Date of Issue of the Passport:

Date of Expiry of the Passport:

Place of Issue of the Passport:

Date:

(Signature of Delegate or Authorized Signatory)

(Rubber Stamp of the Company)

Note:

1. An additional stamp size photograph must be enclosed for issue of Identity Card. Digital Photograph will be allowed with Registration.
2. Last date of Exhibitor Registration is **15 February 2011**.
3. Exhibitor Registration fee may be paid by Demand Draft or Banker's Cheque drawn in favor of '**Vacuum Electronic Devices and Applications Society, Bangalore**'. Particulars for the bank transfers in India are: **Bank:** State Bank of India, Jalahalli Branch, Bangalore-13, Karnataka, India; **Account No.:** 10838595570; **MICR Code:** 560002024; **Swift Code:** SBININBB177; **IFSC Code:** SBIN0000963.
4. The registration of an Exhibitor will be confirmed only on receipt of Exhibitor Registration Form duly completed with photographs and payment details of registration fee. No Exhibitor Registration will be confirmed if only name of Exhibitor is sent.
5. Photo copy of the Expo registration form may be used for multiple registrations.
6. Duly completed registration form along with registration fee and additional photograph may be sent to:

Dr. Sudhir Kamath, General Secretary
 Vacuum Electronic Devices and Applications (VEDA) Society
 Microwave Tube Research and Development Centre
 BE Complex, Jalahalli, Bangalore - 560013, India
Email: ivec2011expo@gmail.com, skamath03@yahoo.com
Phone: +91-80-28381371, -22658254; **Fax:** 080-28381750

7. For queries, contact: General Secretary, Vacuum Electronic Devices and Applications Society